CHAPTER 5

ILLUSTRATED FORMS

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CITY/TOWN COURT CASH BOOK

Prescribe	d by Stat	te Board of	f Account	ts																								REC	CEIP	TS															_			=
	Date	Receipt or Check Number	Fee E		Case Number	From Whom Received or to Whom Paid	Tota Rei	al Cash ceived		State		urt Cos County		City/Tov	wn	State	Fines	Fo	Bond orfeiture	s	Infract Judgme	ion ents	Ch Rest Sys Fir	raint tem	Ve	weight hicle nes	Cit	y/Town Fines	n De	ocume Fees	nt	Facsim Fees		Docun Stora Fee	ge	Lat Paym Fee	ent	Credit Serv Fe	rice	Prob User	oation Fees	Admi	obation inistrati Fees	Pr ve Adm	Clerk's robation ninistrativ Fees	ve P	Fiscal Officers robatio Fees	
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CITY/TOWN COURT OF _____

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Form Prescribed by State Board of Accounts

City/Town Form 213A (1992)

CITY/TOWN COURT OF ______ DETAILED LEDGER OF LOCAL USER FEES

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From Whom Received Court Costs: State Share County Share City/Town Share State Fines	Page Cash	Check M.O. E.F.T. CC-BC Other Case Number PAYMENT TYPE AND AMOUNT State User Fees: Alcohol and Drug Countermeasures Drug Abuse, Prosecution:
From Whom Received Court Costs: State Share County Share City/Town Share State Fines	Page Cash	PAYMENT TYPE AND AMOUNT \$ On What Account Total Receiver State User Fees: Alcohol and Drug Countermeasures
Court Costs: State Share County Share		State User Fees: Alcohol and Drug Countermeasures
State Share County Share City/Town Share State Fines		Alcohol and Drug Countermeasures
Infraction Judgments Child Restraint System Fines Diverweight Vehicle Fines Dicty/Town Fines Document Fees Facsimile Fees Document Storage Fees Late Payment Fees Credit Card Service Fees Probation User Fees Probation Administrative Fees Clerk's Probation Administrative Fees Fiscal Officer's Probation Administrative Fees Local User Fees: Pretrial Diversion Program		Interdiction and Corrections Safe Schools Fees Highway Worksite Zone Fees Domestic Violence Fees Automated Record Keeping Fees Public Defense Administration Fees Judicial Insurance Adjustment Fees Judicial Salaries Fees - State Share Judicial Salaries Fees - City/Town Share Court Administration Fees DNA Sample Processing Fees Civil Action Service Fees Cash Bonds Bail Bond Administrative Fees Jury Fees Special Death Benefit Fees Other Fees

(Judge)(Clerk) City/Town Court

	City and Town Form No. 215 (1987)
CITY/TOWN COURT PAY TO THE	No
ORDER OF	\$DOLLARS
FOR	
DOCKET NO. PAGE	CAUSE NO.
	(Judge) (Clerk) City/Town Court
Form Prescribed by State Board of Accounts	City and Town Form No. 215 (1987)
CITY/TOWN COURT	T
	No
PAY TO THE ORDER OF	\$
	DOLLARS
FOR	
DOCKET NOPAGE	CAUSE NO
	(Judge) (Clerk) City/Town Court
Form Prescribed by State Board of Accounts	City and Town Form No. 215 (1987)
CITY/TOWN COURT	
PAY TO THE ORDER OF	No
	DOLLARS
FOR DOCKET NO PAGE	CAUSE NO.
	(Judge) (Clerk) City/Town Court

REPORT TO COUNTY AUDITOR OF FINES AND FEES COLLECTED IN CITY/TOWN COURT

To the Auditor of		, Co	ounty, Indiana	
I.		(Judae) (Clerk) of		
City/Town Court, her payable to the count	reby certify that I have collected the follow	ring amounts of fine	es and forfeitur	es
For the m	nonth ending		,	
	Itemization	Collections This Period		Year to Date Collections
State Fines				
Bond Forfeitures				
Infraction Judgments				
Child Restraint Syste				1 5
Overweight Vehicle				
State User Fees (75	%) - County Drug Free Community Fund		\	
Marijuana Eradicatio	on Fees			
_				
TOTAL AMOUNT CO				
Dated				
	(Judge) (Clerk)	City/Toyro Court		
	(Judge) (Clerk)	City/ rown Court		
NOTE Mail Tax				
NOTE - Mail To:				
	Co	ounty Auditor		
	(Make check payable to	County Tre	asurer)	

TRANSMITTAL REPORT TO FISCAL OFFICER

	Date		
TO: Fiscal Officer of			
I hereby certify that the following fines, costs	and fees represent th	ne total collections du	ue on this date.
			_
		Judge/Clerk of Cou	rt
<u>Items</u>	Collections This Period	Prior Collections	Year to Date Collections
<u>Due Fiscal Officer</u>			
Court Costs: County	\$	\$	
TOTALS	\$	\$	\$
	(Judge) (Clerk)	of	City/Town Court

CITY/TOWN COURT DAILY/MONTHLY BALANCE RECORD

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Payable to State:	+ 1	T	П	T	T		П	ТТ	T	Г		П	$\overline{}$	П	au	+	π	Ŧ
Court Costs - 55%		+	H	+	 		H	Ħ	+			H	+	Ħ	+	+	Ħ	+
State User Fees - 25%	+ +	+	H	+	 		H	H	+			H	+	H	+	+	H	+
Safe Schools Fees		\top	H	+	+	+	H	Ħ	+			Ħ	+	H	+	+	Ħ	+
Highway Worksite Zone Fees	+ +	+	H	+	 		H	H	+			H	+	H	+	+	H	+
Domestic Violence Fees	+ +	+	H	+	 		H	H	+			H	+	H	+	+	H	+
Automated Record Keeping Fees		+	H	+		l	Ħ	Ħ	+	l		ht	十	Ħ	+	+	Ħ	†
Public Defense Administration Fees		\top	H	+	+		Ħ	Ħ	+			Ħ	十	Ħ	+	+-	Ħ	+
Judicial Insurance Adjustment Fees		+	H	+		l	Ħ	Ħ	+	l		ht	十	Ħ	+	+	Ħ	†
Judicial Salaries Fees - State Share		\top	H	+	+		Ħ	Ħ	+			Ħ	十	Ħ	+	+-	Ħ	+
Court Administration Fees			H	1			H	Ħ	1			Ħ	十	Ħ	+	+	Ħ	†
DNA Sample Processing Fees		1	Ħ	+	1	1		Ħ	+			Ħ	十	Ħ	+	\top	Ħ	†
Special Death Benefit Fees			H	1			H	Ħ	1			Ħ	十	Ħ	+	+	Ħ	†
Payable to Fiscal Officer:	\dashv	+	Ħ	\top	t	t	H	Ħ	\top	t		Ħ	+	Ħ	+	+	Ħ	t
Court Costs:			H	1			H	Ħ	1			Ħ	十	Ħ	+	+	Ħ	†
County - 20%			H	1			H	Ħ	1			Ħ	十	Ħ	+	+	Ħ	†
City/Town - 25%		T	Ħ	+	T		Ħ	Ħ	+			Ħ	十	Ħ	T	+	Ħ	Ť
City/Town Fines		T	Ħ	+	T		Ħ	Ħ	+			Ħ	十	Ħ	T	+	Ħ.	7
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Facsimile Fees		T	Ħ	+	T		Ħ	Ħ	+			Ħ	十	Ħ	H	+	ĦŤ	1
Document Storage Fees		T						Ħ					+	\forall	П	1	ĦŤ	t
Late Payment Fees		T						Ħ		_	1	П	T	Ħ	П	1	ĦŤ	t
Credit Card Service Fees		T						Ħ	1	П		ĦŤ	M	π	П	1	ĦŤ	Î
Probation User Fees			Ħ					П	\top	1	П	Ш	V	7	П		Ш	ŧ
Probation Administrative Fees		T				1	1	Ш	т		П	ĦŤ	╁	#	П		ĦŤ	Ť
Clerk's Probation Administrative Fees			П	+	$\overline{}$	1		Ш	T		П	Ш	ď	П	Т		r	1
Fiscal Officer's Probation Administrative Fees					١	1	()	Ш	1	11	П	Ш		П			П	T
Judicial Salaries Fees - City/Town Share		1		7	1	П	1	Ш	1	П	П	Ħ	Т	П	Ť	1	П	T
Civil Action Service Fees		П	П		1	1	1	M	Π	П	J	H	Ή	П				T
Bail Bond Administrative Fees		Т			11			Ш	1	7		П	Т	П	T		П	ī
User Fees:					Ш			14				П	Т	П	T		П	T
Pretrial Diversion Program		ſ		7	11	J	П					П	Т	П	T		П	ī
Alcohol and Drug Services Program		\Box											T					T
Law Enforcement Continuing Education																		
Deferral Program													Т					I
Drug Court												П	Т	П	T		П	T
Payable to County:														П				T
State Fines														П	T			T
Bond Forfeiutres														П				T
Infraction Judgments													T					T
Child Restraint System Fines												П	Т	П	T		П	T
Overweight Vehicle Fines													T					T
State User Fees - 75%																		
Marijuana Eradication Fees																		
Jury Fees															floor			Ī
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Cash Bonds			Ш				Ш	Ш				Ш	L	Щ	L		Ш	
Other Fees			Ш	Ţ			Ш	Ш	Ţ			Ш	Ш	Ш	L		Ш	
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Add Cash on Hand at End of Period		Х	X >	X	Х	X :	K	Х	X >	(X	Х	x >	(Х	X :	X X	х	X	Х			П	П	٦
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FEE BOOK

1 Date Filed ___ _____ Case No. _____ Additional Information or Receipt (Plaintiffs) (Defendants) vs _____vs User Fees Court Costs _____ Receipts No. ____ Misc. Fees _ Amount of Judgment _____ Date of Judgment _____ JD ____ Pg. No. ____ Pg. No. ____ Other Information _____ Date Filed ___ ____ Case No. _____ Additional Information or Receipt (Plaintiffs) (Defendants) _____ User Fees ___ Court Costs _____ Receipts No. ____ Misc. Fees _ Amount of Judgment _____ Date of Judgment _____ JD ____ Pg. No. ____ _ Other Information _____ Date Filed __ _____ Additional Information or Receipt __ Case No. __
 (Plaintiffs)
 (Defendants)

 ______vs
 _______User Fees
 Court Costs _____ Receipts No. ____ Misc. Fees _ Amount of Judgment _____ Date of Judgment _____ JD ____ Pg. No. ____ _ Other Information _____ Date Filed __ Case No. _____ Additional Information or Receipt (Plaintiffs) (Defendants) _____ vs ____ User Fees ___ Court Costs _____ Receipts No. ____ Misc. Fees _ Amount of Judgment _____ Date of Judgment _____ JD ____ Pg. No. ____ _ Other Information _____ Date Filed __ Case No. __ _____ Additional Information or Receipt (Defendants) _____vs ____User Fees ____ (Plaintiffs) Court Costs _____ Receipts No. ____ Misc. Fees _ Amount of Judgment _____ Date of Judgment _____ JD ____ Pg. No. ____ _

Other Information _____

REGISTER OF TRUST FUNDS

	DATE	RECEI	VED	RECEIPT NUMBER	FOR WILLIAM DECENTS	CAUSE	RECO	RD	AN	MOUN CEIV	VT.		DATE	DISBUI	RSED	CHECK NUMBER	AN	MOU	INT	MEMORANISA
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CLERK'S REPORT TO AUDITOR OF ADDITIONAL JUDGMENTS FOR EXCISE TAX

TO THE AUDITOR OF	COUNTY, INDIANA	
COLLECTIONS FOR MONTH	,	
LAW ENECDOEMENT ACENOV	NO. OF CITATIONS	
LAW ENFORCEMENT AGENCY	ISSUED	COLLECTED
STATE POLICE COUNTY SHERIFF		
CITY OF POLICE	-77	
CITY OF POLICE		
TOWN MARSHAL - TOWN OF	5)/1	
TOWN MARKET NEE TOWN OF		
TOTALS		\$
I SWEAR THAT THE ABOVE IS A TRUE AND BELONGING TO THE ABOVE AGENCIES AND DEI SHOWN.		
STATE OF INDIANA	_ COUNTY, SS	
IC 9-18-2-41 PROVIDES THAT THE CLERK COURT SHALL ON A CALENDAR YEAR BAS ADDITIONAL JUDGMENTS COLLECTED UN TO THE COUNTY AUDITOR WHO SHALL DI FUNDS TO THE LAW ENFORCEMENT AGEI FOR ISSUING CITATIONS. THE PERCENTA DISTRIBUTED TO A LAW ENFORCEMENT ATHE TOTAL NUMBER OF CITATIONS ISSUE LAW ENFORCEMENT AGENCY. THE STAT RECOMMENDS MONTHLY FILING OF THIS THE NECESSITY OF CARRYING THESE ITE	SIS TRANSFER DER IC 9-18-2-1 STRIBUTE THE NCIES RESPONSIBLE AGE OF FUNDS AGENCY EQUALS ED BY THE E BOARD OF ACCOUNTS FORM TO ELIMINATE	COURT
	CLERK OF	THE COURT